

A9CC - Educational Access Committee

Area Nine Cable Council, PO Box 1144, Weston, CT 06883 | <http://edaccess.a9cc.org/>

To: A9CC Ed Access Committee Members **Date:** March 18, 2014
From: Jennifer Cirino, Acting Secretary
Re: Minutes of Meeting (March 18, 2014)

ATTENDANCE: (yellow highlight & asterisk(*) = present)

TOWN	Member(s)
Darien:	Ivan Crowther
Easton/Redding:	Evelyn Reeve*
Greenwich:	Aaron Johnson
Greenwich /Sacred Heart:	Karl Haeseler
NCC:	Stoney Duren
New Canaan:	Roman Cebulski*
Weston:	Erik Haakonsen
Westport:	Jennifer Cirino*
Wilton:	Ken Boehm
Cablevision:	Jennifer Young

RC called the A9CC Meeting to order at 1:30pm. 3 towns were represented (3 districts).

Motion to approve minutes from 1/27/14 by RC; ER second. Approved.

1. Old Business

- a. Full A9CC Council Meetings
 - i. Encourage EdAccess members to attend Full A9CC Council Meetings.
 - ii. Next Meeting Info:
 1. April 2nd at 6pm
 2. Easton Town Hall, Room A, 225 Center Road, Easton CT.
- b. Full Council By-Laws
 - i. Planned discussion of [proposed changes to the By-Laws](#) was tabled.
 - ii. [Amendments](#) will be voted on during the April 2nd Full Council meeting.
 - iii. Any discussion will need to occur via email.
- c. Minutes
 - i. More structured, detailed minutes need to be taken during each meeting.
 - ii. Members should try to review minutes before the following meeting; use Google's **Comment Tool** to insert any notes / comments for any changes to be made. Those changes will then need to be discussed/changed at the next meeting before final approval.
- d. Upcoming EdAccess meetings
 - i. Goal is to meet the first Monday of every month*. The remaining regular

meetings will be held on:

1. Mon, April 7th
 2. *Mon, May 12th (moved from May 5th for awards compilation)
 3. Mon, June 2nd - Final meeting of the year & trophy distribution
- ii. Need to finalize AAA awards voting day and/or compilation meeting (tentative dates proposed below, under the **AAA Awards** agenda item).

2. Grant Requests - 2nd Round

- a. New Canaan grant proposal presented by Roman. Funds for content compensation for people (equipment operators) recording events and for equipment.
 - i. JC motion to approve; ER seconds. Approved.
- b. Westport grant proposal presented by Jenn. Funds for equipment & setup of video feed to the high school radio broadcast booth to generate more video programming (currently broadcasting audio from the radio show on Ch 78, looking for video in addition).
 - i. ER motion to approve; RC seconds. Approved.
- c. ER will send out an update on remaining funds. RC will contact Hal about cut-off date for this school year's grants and the budgeting cycle.

3. AAA Awards

a. Contest Dates & Flyer

- i. Last year's later due date worked well and will be continued.
 1. Coincides better with school quarters/semesters.
- ii. Dates
 1. May 9th - Due date to submit entries
 2. May 12th - Compilation date (during extended regular meeting)
 3. May ??? - Full voting day:
 - a. Possible Dates:
 - i. Thurs, May 15th (or)
 - ii. Tues, May 20th
 - b. Location: TBD
 - i. Westport has offered to host
 4. June 2nd - Trophies for awards given to reps (during the regular meeting)
- iii. Flyer, Rules, and Registration Form
 1. Roman will update the flyer; then send to Jenn to post on website.

b. Judging

- i. Invite: John Repicky; Bill Derry; Ellyn Stewart; Peggy Jorgenson
- ii. Coordinate with Jennifer Young for judging the News category (Cablevision anchors & staff)

c. Contest Details

- i. **Submissions:** Same as last year - continue with digital file collection by reps via the A9CC hard drive as digital files (.mp4 or .mov format, as per Rules & Guidelines)
- ii. **Length**
 1. PSAs - Must be no more than 60 seconds (minor edit)

2. Every other category remains the same length
- iii. **Screening:** Same as last year - each district is responsible for pre-screening their district's videos so that there are no more than 2 entries per category, per school.
 1. Could pre-screen during the May 12th compilation meeting if needed (depending on number of entries)
- d. **Certificates & Trophies**
 - i. Funding: ER will investigate the grant from Cablevision to purchase trophies & certificates;
 1. If necessary, ER will request grant money for this year
 2. Need to organize procedures and templates for future
 - ii. Certificates printed by each representative for their **own** district's winners worked well; continue this method again this year
 1. Designate someone to purchase blank certificate paper that will be distributed to each representative
- e. **Monetary Awards**
 - i. Question raised regarding awarding money to winners of the AAA awards. Hal has stated that this is not possible (10/15/13 email); need clarification.
 1. RC will contact Hal regarding this issue.
 - ii. Further discussion needed: brainstorm ways to increase student interest / involvement in the contest. Could we offer other incentives?
 1. Gift cards, tickets to events, etc.

4. Next Meeting

- a. April 7, 2014 at Cablevision in Norwalk.
 - i. RC will contact Jennifer Young about the next meeting.

Meeting adjourned at 4:18pm. ER motion to adjourn. JC seconds. Approved.

Respectfully submitted,

Jennifer Cirino
Acting Secretary